

COMMON APPLICATION™

2005–2006

The 2005–2006 Common Application may be used by students applying for admission for the Fall 2006 or Spring 2007 terms. The form is available from your high school guidance office or the National Association of Secondary School Principals. It can be downloaded or completed online at www.commonapp.org.

Use of this form is governed by the License Agreement for Common Application Forms, a copy of which is displayed at www.commonapp.org.

Please read this Agreement carefully before using the Common Application.

WHY USE THE COMMON APPLICATION?

For more than 25 years the Common Application has been a time-saving advantage for students and counselors. The colleges and universities listed above have worked together to develop and distribute the forms. Many of the colleges use the Common Application exclusively. All members fully support its use, and all give equal consideration to the Common Application and the college's own form.

HOW IT WORKS

The *Application for Undergraduate Admission* must be completed only once. Photocopies may be sent to any number of participating colleges. The same is true of the *School Report*, *Midyear Report*, and *Teacher Evaluation* forms. This procedure simplifies the college application process by saving time and eliminating unnecessary duplication of effort.

WHY IT WORKS

Member colleges annually sign an agreement to give full and equal consideration to the Common Application. Members also must adhere to the National Association for College Admission Counseling's *Statement of Principles of Good Practice*, including the following: "College and university members will not discriminate in the admission selection process against applicants based on the particular application form that an applicant uses, provided that the college or university has agreed explicitly, as in common application membership, or implicitly, as in online or other computer-based technology, to accept the particular version of the application."

COUNSELOR INSTRUCTIONS

- For a student using these forms, complete a *School Report* and photocopy the report for each of the colleges to which the student is applying.
- Mail a signed copy of the *School Report*, attaching a legible official copy of the student's transcript or grade record, transcript legend, and school profile.
- Many colleges also require a *Midyear Report*. Consult the Requirements Grid in the back of this booklet.
- The *School Report* and *Midyear Report* can be downloaded at www.commonapp.org.

TEACHER INSTRUCTIONS

- Complete a *Teacher Evaluation* and mail a signed photocopy to each of the colleges to which the student is applying.
- The *Teacher Evaluation* form can be downloaded at www.commonapp.org.

APPLICANT INSTRUCTIONS

If you are applying to one of the member colleges as an *Early Decision* or *Early Action* candidate, check with the individual college for their policy and deadline. Notify the college of your intent by completing the *Optional Declaration of ED/EA* on page 1 of the *Common Application*, AND attaching a letter or the college's *ED/EA* form to your application, if required.

- Fill out the *Application for Undergraduate Admission* in this booklet. Photocopy it for each college to which you are applying.
- Mail it, along with the appropriate fee or approved fee waiver, to each of your colleges. Mailing addresses for each college are noted in the Contact List; application fees and deadlines are noted in the Requirements Grid.
- Complete the student portions of the *School Report* and *Midyear Report* and give these forms to your guidance counselor, along with a list of the member colleges to which you are applying. You may use the College Contact pages to indicate your college list.
- If any college to which you are applying requires a *Teacher Evaluation*, ask a teacher(s) to complete that form as instructed and to mail a copy to each of your selected colleges.
- Some colleges require a supplemental form along with your Common Application. Check the Requirements Grid for how to obtain and submit these forms.
- Some colleges may require additional writing samples to complete an application. Some will also review additional material, such as music tapes, artwork, reports of scientific projects, etc.
- Consult each institution's instructions for submitting these materials.
- You may use www.commonapp.org to apply to *any* member college by submitting electronically, or by downloading/ mailing forms. Most member colleges accept the Common Application electronically; a few require hardcopy. Check the Requirements Grid for details.

INSIDE THIS BOOKLET

College Contact List A complete listing of member institutions and their mailing addresses, phone and fax numbers, e-mail addresses, and websites.

Application Forms All forms for students, counselors, and teachers are in the middle of this booklet.

Requirements Grid In the back of the booklet is a helpful comparison grid of application requirements for each member college. Compare deadlines, fees, required tests, forms, and online availability.